



RTTRAVEL
 7617 Vista Bella Way
 Fort Worth, TX 76123
 817-263-8131
 817-263-8132 fax

Credit Card Authorization	N/A	Number given verbally on phone
<p>For your protection as well as ours, we will need the following information as authorization to charge your travel arrangements. Our office only requires your signature for authorization on your first trip booked through our agency.</p> <p>Name as it appears on credit card _____ GIVEN OVER THE PHONE</p> <p style="text-align: right;">_____ Visa MasterCard American Exp Discover</p> <p>Full billing address for credit card _____</p> <p>_____ Exp Date ____ / ____ / ____ Sec. Code _____</p> <p>Credit card number, type and expiration date</p> <p>Authorization Signature _____ Date ____ / ____ / ____</p>		

Trip Insurance Notification, signature required	N/A
<p>Trip insurance is always available on travel packages and cruise vacations; this is an optional item that can be added for your protection with regards to canceled, interrupted and/or delays resulting in loss of time and/or money. We have discussed these options with you and <i>check the appropriate box</i>.</p> <p>I hereby decline the purchase of any travel related cancellation waiver or travel insurance.</p> <p>I hereby accept the travel cancellation waiver or travel insurance as discussed.</p> <p>Authorization Signature _____ Date ____ / ____ / ____</p>	

Cancellation Penalties, signature required
<p>I, _____ (your full name), have reviewed the dates, times, and reservations made on my behalf by RTTRAVEL and I agree that they are correct and accurate. I understand that if I choose to cancel my travel plans that I will be liable for any cancellation costs from the travel supplier. I understand that RTTravel will assess a \$25.00 per person fee due to this cancellation in addition to the supplier fees. I agree to pay all charges, fees or penalties as a result of the cancellation.</p> <p>Authorization Signature _____ Date ____ / ____ / ____</p>

Please email, fax, or mail this completed form to our office as soon as possible.